



BRAHMAPUTRA VALLEY FERTILIZER CORPORATION LIMITED

(A Government of India Undertaking)

Corporate Office, Namrup,

P.O. Parbatpur, Dist. Dibrugarh, Assam: PIN-786623

FAX- 0374 2500317: e-mail: bvfcnam@bsnl.in

Brahmaputra Valley Fertilizer Corporation Limited (BVFCL) emerged as a new Company in the year 2002, after de-merger from Hindustan Fertilizer Corporation Ltd. It is the first factory of its kind to use associated natural gas as basic raw material for producing nitrogenous fertilizer. The production Units of the Corporation situated at Namrup, Assam have been revamped and modernized recently. BVFCL have two Ammonia and two Urea plants in operation with total production capacity of 5.55 lakhs MT of Urea per annum.

The Company is looking for dynamic and result oriented Executives for filling up the posts mentioned below:

Sl. No	Post & No. of Vacancy & Location	Scale of Pay() (Pre revised)	Job requirement	Age limit (Max) as on 1. 6.2011	Essential Qualification & experience
01	General Manager (Marketing) 1 post- UR (For Namrup)	~ 20500-500-26500/- Minimum gross emolument ~.59,600/-	As a GM (Marketing) he will function as overall in charge of Marketing and be responsible for planning, budgeting, cost control, building /nourishing channel network, brand promotion ventures particularly for finished product (fertilizers) growth target as well as sales/collection, distribution in all the states. Knowledge and expertise in manufacturing of vermi Compost & sales of Bio-Fertilizer, trading of pesticides, MOP & DAP is desirable. Should be competent in team building, management of dealer network and business area administration.	55 years	Post Graduate Degree in Agriculture or MBA with specialization in Marketing. Minimum 20 years experience in the line, out of which at least 8 years in senior managerial/executive position. The position requires an aggressive, well motivated person with proven record in organizing marketing of agriculture inputs, preferably fertilizer on All India basis.
02	General Manager / Dy. General Manager (Finance) 1 post- UR (For Namrup)	~ 20500-500-26500/- / ~ 18500-450-23900/- Minimum gross emolument ~.59,600/- / ~ 53,800/- (approx)	As General Manager/Dy. Gen. Manager (Finance), he will be responsible for all financial activities of the Corporation, including financial accounting and budgetary control, costing and pricing, finalization of Company Accounts, Taxation, Audit, familiarity with cash credit procedure, purchase and store accounts, capital expenditure control, and accounting of marketing function, liaisoning with Financial Institutions and Govt. bodies.	55/53 years	Graduate with C.A. or I.C.W.A. with 20/16 years post qualification Executive experience in a PSU/a large Private sector organization, out of which 6/5 years should be in a Senior Managerial position Preference will be given to candidates having in-line experience in Fertilizer & Chemical Industries

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03	Chief Engineer/ Additional Chief Engineer (Chemical) 04 posts 2-UR, 1-OBC 1-SC (01 for Noida, 03 for Namrup)	~ 17500-400-22300/- / ~ 16000-400-20800/- Minimum gross emolument ~ 50,900/- / ~ 46,600/- (approx)	The incumbent will be responsible for operation of Plant. He will also be required to perform general managerial functions along with implementation of effective cost control in operation and technological development relevant to production activities.	53/52 years	Degree in Chemical Engineering with 14/12 years post qualification executive experience in line in a PSU/a large Private sector Chemical Industry out of which at least 4 years should be at the senior management level with proven knowledge of modern technological developments in Chemical Industry. Preference will be given to candidates having in-line experience in Fertilizer & Chemical Industries
04	Dy Chief Engineer /Plant Manager/ Asstt. Plant Manager (Chemical) 09 posts 4-UR, 2-SC(B/Log), 1-ST(B/Log), 2-OBC(1-B/Log) (01 for Noida and 08 for Namrup)	~ 14500-350-18700/- / ~ 13000-350-18250/- / ~ 10750-300-16750/- Minimum gross emolument ~ 42,200/- ~ 37,900/- ~ 31,400/- (approx)	The incumbent will be responsible for operation of Plants and other Managerial functions related to the plants.	50/48/45 years	Degree in Chemical Engineering with minimum 10/8/5 years post qualification Executive experience in line in a PSU/a large Private sector Chemical Industry. Preference will be given to candidates having in-line experience in Fertilizer & Chemical Industries
05	Plant Engineer/ Asstt. Plant Engineer (Mechanical) 06 posts 3-UR, 1-SC(B/Log), 2-OBC (For Namrup)	~ 13000-350-18250/-/ ~ 10750-300-16750/- Minimum gross emolument ~ 37,900/- ~ 31,400/- (approx)	The incumbent will be responsible for overall maintenance jobs of the Mechanical Department in the Plants.	48/45 years	Degree in Mechanical Engineering with minimum 8/5 years post qualification Executive experience in line in a PSU/a large Private sector Industry. Preference will be given to candidates having in-line experience in Fertilizer & Chemical Industries
06	Dy Chief Engineer /Plant Engineer/ Asstt. Plant Engineer (Electrical) 03 posts 1-UR, 2-SC(1 B/log) (For Namrup)	~ 14500-350-18700/-/ ~ 13000-350-18250/-/ ~ 10750-300-16750/- Minimum gross emolument. ~ 42,200/- ~ 37,900/- ~ 31,400/- (approx)	The incumbent will be responsible for overall maintenance jobs of the Electrical Department in the Plants/ Township	50/48/45 years	Degree in Electrical Engineering with minimum 10/8/5 years post qualification Executive experience in line in a PSU/a large Private sector Industry. Preference will be given to candidates having in-line experience in Fertilizer/ Chemical Industries
07	Dy Chief Engineer, /Plant Engineer/ Asstt. Plant Engineer (Instrumentation) 02 posts 1-UR 1- ST(B/Log) (For Namrup)	~ 14500-350-18700/-/ ~ 13000-350-18250/-/ ~ 10750-300-16750/- Minimum gross emolument ~ 42,200/- ~ 37,900/- ~ 31,400/- (approx)	The incumbent will be responsible for over all maintenance jobs of the Instrumentation Department in the plants. He should have exposure to various maintenance aspects of the plant under DCS system.	50/48/45 years	Degree in Instrumentation/ Electronics Engineering with minimum 10/8/5 years post qualification Executive experience in line in a PSU/a large Private sector Industry. Preference will be given to candidates having in-line experience in Fertilizer/ Chemical Industries

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08	Dy Materials Mgr./ Asstt. Materials Mgr. 02 posts 1-UR,1-OBC (For Namrup)	~14500-350-18700/-/ ~13000-350-18250/-/ Minimum gross emolument ~.42,200/- ~37,900/- (approx)	The incumbent will be responsible for materials procurement & Contract management, transportation & inventory control, Stores including general managerial functions and implementation of effective cost control under MM Department	50/48 years	Degree in Engineering or MBA/P.G Diploma with specialization in Materials Management (two years duration) with 10/8 years post qualification Executive experience in-line in a PSU/a large Private sector Industry. Preference will be given to candidates having in-line experience in Fertilizer/ Chemical Industries
09	Chief Chemist 01 Post UR (For Namrup)	~.13000-350-18250/ Minimum gross emolument ~ 37,900/- (approx)	The incumbent will be responsible for over all control in managing the Chemical Laboratories of the Corporation including the all types of Chemical Analytical jobs relating to smooth functioning of Plants. He should have knowledge of various test/modern equipment required for analysis of Natural Gas, HDPE bags etc.	48 years	M.Sc (Chemistry) or equivalent post graduate degree with minimum 8 years post qualification Executive experience in Chemical Laboratory in a PSU/a large Private sector Chemical Industry. Preference will be given to candidates having in-line experience in Chemical Laboratory of a Fertilizer Industry.
10	Dy.Chief Vigilance Officer/ Sr. Vigilance Officer/ Vigilance Officer 01 post (UR) (For Namrup)	~14500-350-18700/-/ ~13000-350-18250/-/ ~10750-300-16750/- Minimum gross emolument ~.42,200/- ~37,900/- ~.31,400/- (approx)	The incumbent will be responsible for management of total Vigilance function of the Corporation liaisoning with CVC and concerned Ministries/Govt. statutory bodies.	50/48/45 years	MBA/ PG degree in any discipline with 10/8/5 years post qualification Executive experience in the field of preventive and punitive vigilance functions under any Govt. Undertaking or large Private sector organization. Preference will be given to candidates having degree in Law.
11	Dy. Finance Manager/ Asstt. Finance Manager/ 02 post 1-UR, 1-OBC (B/log) (01 for Noida and 01 for Namrup)	~14500-350-18700/-/ ~13000-350-18250/-/ Minimum gross emolument ~42,200/- ~37,900/- (approx)	The incumbent will be responsible for performing all financial jobs of the Corporation including financial accounting and budgetary control, costing and pricing, Taxation, Audit, cash credit procedure purchase and store accounts etc.	50/48 years	Graduate with C.A. or I.C.W.A. with 10/8 years post qualification Executive experience in-line in a PSU/ large manufacturing industry at middle/senior level position with proven knowledge of latest financial procedures and laws. Preference will be given to candidates having in-line experience in Fertilizer /Chemical Industries
12	Medical Officer (Obs. & Gynaecology) 01 post UR (For Namrup)	~ 10750-300-16750/- Minimum Gross emolument ~31,400/- (approx)	Responsible for overall functioning of Obstetrics & Gynaecology department and administering the total health care facility, attending patients both indoor and outdoor of BVFC Hospital during routine and emergency hours.	40 Years	MBBS with post graduate degree or diploma in Obstetrics & Gynaecology with minimum 05 years post qualification experience after MBBS of which 02 years experience for PG degree and 03 years for PG diploma holders in speciality is essential. Preference will be given to female candidate.

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13	Asstt. Transportation Officer/ Jr. Transportation Officer 01 post-UR (For Namrup)	`.8600-250-14600/- `.6550-200-11350/- Minimum gross emolument `.25,200 `.19,300/- (approx)	Responsible for transportation of materials through rail/road, co-ordination for despatch of materials and liasioning with the Railway Authorities etc.	40/35 years	PG degree in Physics/ Chemistry/ Economics/ Mathematics/ Commerce or PG degree/diploma in Transportation Management (two years duration) with minimum 03/ 02 years post qualification experience in handling jobs related to transportation of materials in a PSU/ manufacturing industry of repute. Preference will be given to candidates having inline experience of railway/road transportation in any reputed industry.

General Information and instructions:

- 1) All qualifications must be from UGC recognized University/Deemed University or AICTE approved Autonomous Institution or Indian Medical Council (wherever applicable)
- 2) PSU executive applying for the post must be working for minimum two years in the next below post/scale as on 01.06.2011.
- 3) Reservation of post /relaxation in age etc. for SC/ST/OBC (non creamy layer)/PH and Ex-Serviceman candidates shall be as per the Government of India directives.
- 4) Candidates belonging to **SC/ST/OBC** (non creamy layer) are required to submit attested copies of their caste/ non creamy layer certificates issued by the Competent Authority alongwith the application. OBC candidates who belong to "CREAMY LAYER" are not entitled for OBC concession and such candidates have to indicate their category as "General"
- 5) For claiming the benefit of **Physically Handicapped**, the candidates should produce Medical Certificate issued by a Medical Board attached to the special Employment Exchange/Vocational Rehabilitation Centre for PH or Head of concerned Department of a Government Civil Hospital satisfying the prescribed disability criteria.
- 6) BVFCL reserves the right to offer immediate lower posts in case, candidates not found suitable for the advertised/applied post.
- 7) Candidates employed in Govt. Department/Public Sector Undertaking/ Autonomous bodies shall either forward their application through **proper channel** or shall produce "**No objection certificate**" from their present employer at the time of interview.
- 8) Applications not found as per prescribed format will be summarily rejected. An application not accompanied by relevant certificate(s)/document(s)/photographs etc wherever necessary or requisite fee or not in prescribed format or not signed by the candidate or incomplete in any respect will not be entertained.
- 9) Mere eligibility will not vest any right on any candidate to be called for interview for any post. The Corporation reserves the right to restrict the eligible candidates to be called for interview to a reasonable limit on the basis of convenient norms that may be decided by the Corporation.

- 10) Before applying for the post, **candidates should ensure that he/she fulfils the eligibility and other criteria mentioned in this advertisement** . BVFCL would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied. The fee paid by ineligible candidates shall be forfeited. No correspondence shall be entertained in this regard. Only the shortlisted candidates who are found apparently eligible based on the details given in the application form, will be called for interview.
- 11) Out station candidates called for interview shall be paid single to and fro rail fare in AC-II tier restricted to shortest rail/road route on production of Railway/Bus ticket.
- 12) Posting of selected candidates shall be at Registered Office of the Corporation, Namrup or Liaison Office, Noida (as mentioned in the advertisement) and their service will be liable to be transferred any where within the Corporation.
- 13) Apart from the pay and allowances (Basic pay, D.A, fringe benefits, Namrup allowances etc.) other benefits includes Gratuity, PF, Employees Pension Scheme, Group Insurance, Medical benefits, subsidised Ration, Residential accommodation/ HRA (depending on place of posting), Educational assistance for children etc as per rules of the BVFCL. **Higher start in the time scale of pay may be considered in case of deserving candidates.**
- 14) The vacancies are identified to be filled up by Direct recruitment only hence applications of internal candidates will not be considered against the above posts.
- 15) Candidates released on VRS/VSS from any Government organization/PSUs fulfilling the above condition, may also apply and in the event of his/her selection he/she will be required to deposit the entire ex- gratia benefits to the Corporation before joining as per rules.
- 16) Candidates applying for more than one post should submit separate application for each post along with a separate Bank draft towards application fees.
- 17) Canvassing in any form will result in cancellation of the candidature.
- 18) Deserving candidates only may apply in prescribed format along with attested copies of certificates and testimonials regarding age, qualification, experience, caste for SC/ST & valid non creamy layer certificate for OBC, PH certificate for physically challenged candidate from Competent Authority, two recent passport size photographs and a non refundable application fee of ` 200/-(Rupees two hundred only) **for candidates belonging to General and OBC category only** by way of Bank draft drawn in favour of BVFCL, Namrup payable at SBI/UCO Bank, at Namrup, Assam-786623. **SC/ST/PH** candidates are exempted from payment of application fees provided they attach an attested copy of SC/ST/PH certificate as applicable, issued by the Competent Authority along with their application.
- 19) Application duly complete in all respects superscribing on the envelope “ Application for the post _____ “ (name of the post) should be sent so as to reach **The Manager (P&A), BVFCL, Namrup, P.O. Parbatpur, Dist: Dibrugarh, Assam, Pin-786623** within 21 days of publication of this advertisement.
- 20) Applications received after last date of submission will neither be entertained nor returned. BVFCL will not be responsible for postal delay or loss/ non delivery thereof. No correspondence in this regard will be entertained.
- 21) BVFCL reserves the right to cancel the advertisement and /or the selection process thereunder.



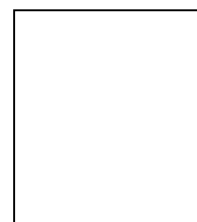
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SPECIMEN APPLICATION FORM



POST APPLIED FOR : _____

1. Name :		2. Father's name:			
3. Date of birth and age:		4. Place of birth :			
5. Nationality :		6. Home Town :			
7. Present Address :		8. Permanent Address:			
9. Present Telephone No. Office : Res. : FAX : e-mail :		10. Caste status : SC ST OBC OTHERS			
11. Academic background :					
Name of the institution	Qualification Acquired*	Duration of course	Year of passing	Class or Division	Main field of study

*(Photocopy of certificates to be attached)

12. Membership of Professional bodies :			
13 Training & Attainments:			
Name of the course	Period/duration	Name of Institute	Field of Study

14. Professional experience – Starting from present position : (Photocopy of appointment/promotion letter for each post to be attached)					
Employer's name & address & type of business	Period of employment		Post held & scale	Nature of duties	No. of persons working under
	From	To			
A.					
B.					
C.					
D.					
E.					
15. Details of last pay drawn :					
16. References (other than relatives)					
Full name	Full Address	Telephone/Fax/e-mail	Occupation		

17 Have you applied in any time for a regular post in BVFCL? If yes, please mention the post and advertisement No.

18. Details of demand draft.

D.D. No. _____ Date _____ Amount _____ Name of the Bank _____

19 i) I certify that the statements made by me are true, complete and correct to the best of my knowledge and belief.

ii) Statements made with regard to age, caste, qualification and experiences are supported by the photocopies of relevant certificates/testimonials.

Date _____

Signature _____